



THATCHAM TOWN COUNCIL

Town Clerk: Laura Carlin

To: Members of the Finance and General Purposes Committee

Councillor Suzanne Adamantos
Councillor Mike Cole (Chairman)
Councillor Jeremy Cottam
Councillor Iain Cottingham
Councillor Owen Jeffery
Councillor Mark Lillycrop
Councillor Jay Lunn
Councillor Tom McCann (Vice Chairman)
Councillor Mark Thomas

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To: Other Members for information

14th July 2026

Notice is hereby given of a meeting of the **Finance and General Purposes Committee** to be held on **Monday 20th July 2026 at 19:00hrs** in the **Thatcham Town Council Chamber, Brownsfield Road, Thatcham** for the purpose of transacting the following business.

Yours sincerely,

Laura Carlin
Town Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.

3. MINUTES

- a) To take as read and confirm as accurate the Minutes of the meeting held on 27th April 2026.
- b) For the Town Clerk to provide, and for Members to request, feedback on any matters arising from the previous meetings.

4. BUDGET REVIEW 2026/27

- a) To review an income and expenditure report for all Council budgets for Q1; 1st April 2026 to 30th June 2026.
- b) To receive and note a report on Reserves and CIL funds held.
- c) To note a report on external grants and sponsorship received.
- d) To note a report on vandalism costs.
- e) To agree any movements to be made to Reserves now end of year adjustments are complete.

5. STRATEGIC FINANCIAL DOCUMENTS

- a) **To consider the following strategic documents, prior to presentation to Full Council for adoption on 28th September 2026:**
 - i. Financial Regulations
 - ii. Internal Control Policy
 - iii. Treasury Management Plan
- b) **To consider recommendations by Cllr Cottingham for approval at F&GP on 26th October 2026 and adoption at Full Council on 23rd November 2026:**
 - iv. Draft Risk Management Strategy

6. GRANT APPLICATIONS

- a) **To consider the following Community Project Fund grant applications:**
 - i. From West Berkshire Community Larder for £250, for the project: 'West Berkshire Community Larder Re-launch'.
 - ii. From Project Salama for £250, for the project 'Chai Chat and Sip'
- b) **To consider the following Community Grant application on The Good Exchange:**

The following application would usually be considered by the Grants Sub Committee at its next meeting on 14th September 2026, however, the project is time restricted, to be completed prior to the Grants Sub Committee meeting.

If supported by Committee, the application would be subject to matched funding from the Town Council's annual agreement with Greenham Trust.

 - i. Application reference 20951 – Community United West Berkshire, total remaining funding required £7,269, for the project: 'Afrofest 2026'

7. GRANT AWARDS POLICY REVIEW

- a) To consider a proposal from Cllr P Pemberton of suggested enhancements to the Grant Awards Policy
- b) To review Grant awards for 2025/26 and consider moving funds to EMR 351 for future Community Project Funds.

8. MEMBERS BID – SPEED INDICATOR DEVICE

To consider the use of CIL Funds for the balance of installing a Speed Indicator Device on Floral Way. WBC Members bid funding to cover 50% of the cost up to £7,000.

9. CHANGING PLACES UNIT – KIDSFEST

To consider a recommendation from the Events Working Party to include a Changing Places Unit at KidsFest and approve additional funding of up to £150.

10. FINANCIALS

- a) To note BACS payments paid from the current account in the previous quarter, having been audited by Members.
- b) To note details of all other payments made from the current account and the Clerk's account during the period 1st April 2026 to 30th June 2026
- c) To note a bank reconciliation report.
- d) To review an Aged Creditor report.
- e) To review an Aged Debtor report [not for publication].

11. EXCLUSION OF PRESS AND PUBLIC

To resolve that, in view of the commercially sensitive nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw.

12. HENWICK JMC AGREEMENT REFRESH

To provide an update following a resolution at Full Council on 22nd June 2026 that Cllr Cole and the Town Clerk will meet with WBC to discuss the Henwick JMC Agreement.

13. PROPOSED HYDROTHERAPY POOL

To note minutes of the Hydrotherapy Pool Working Party meeting on 25th March 2026.

14. MARKET MANAGER PAY REVIEW

To receive a report from the Place & Projects Manager to review the pay of the Market Manager

15. THATCHAM TOWN COUNCIL PAYROLL

To resolve to instruct Officers to start investigations into moving the payroll provision from West Berkshire Council to an independent payroll provider.