

Agenda item number: 9

Date of meeting: 20th July 2026

THATCHAM TOWN COUNCIL

Finance and General Purposes

Report by: Sarah Newman

Job Title: Events Manager

Subject: Changing Places unit – KIDSFEST

1 Purpose of Report

The Events Working party would like to request that an additional £150 be added to the budget for KIDSFEST 2026.

2 Background

Following the success of the changing places unit at Family Fun Day, the working party would like to hire a changing places unit for KIDSEST, this would enable the event to be accessible to families who otherwise would be unlikely to attend.

3 Details of project

The cost of hiring a changing places unit is £542+vat. The events manager has checked the budget and the remaining £392 can be taken from the existing budget.

4 Staffing Implications

n/a

5 Financial Implications and Funding Source (consider external funding opportunities)

£150 requested from F&GP

Remaining £392 to be funded from an additional sponsor or unspent entertainment budget.

6 Environmental Impact Assessment

n/a

7 Risk Management (Strategic, Compliance, Financial, Operational, Environmental, Staffing, Political, Societal)

n/a

8	Reference to Council Strategy 4.1 Serve the people of Thatcham.
9	Reference to Climate Action Plan n/a
10	Community Engagement Opportunities This will make the event accessible to families that may not have considered attending without this provision.
11	Links to West Berkshire Council Strategies [potential partnership opportunities] https://info.westberks.gov.uk/policies
12	Legislation
13	Officers' Recommendation To request that an additional £150 be added to the budget for KIDSFEST 2026.