

Community Engagement Working Party

Councillor Ben Schiffer Harte
Councillor Jeremy Cottam
Councillor Stephanie Steevenson
Councillor Mark Lillycrop
Councillor Suzanne Adamantos

22nd December 2025

Dear Councillors,

You are invited to attend a meeting of the **Community Engagement Working Party** to be held on **Tuesday 6th January 2025 at 19:00hrs** in the **Thatcham Town Council Chamber, Brownsfield Road, Thatcham, RG18 3HF** for the purpose of transacting the following business.

Yours sincerely,

Emily Moseley
Community Engagement Manager

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **ANNUAL TOWN MEETING**
To discuss ideas for the Annual Town Meeting to be held on Thursday 23 April 2026, including how to improve engagement and increase attendance.
4. **COMMUNITY AWARDS**
To consider community awards arrangements and make any recommendations to Full Council.
5. **COMMUNITY ENGAGEMENT – REVIEW AND FORWARD LOOK**
 - review community engagement activity from the previous year,
 - identify emerging community priorities and issues, and
 - consider engagement opportunities and approaches for the year ahead, including inclusivity and communication.
6. **ANNUAL REPORT – EARLY CONSIDERATIONS**
To identify key themes, and consider the schedule, format and distribution of the annual report.
7. **ANY OTHER BUSINESS**
To discuss any other business within the remit of this Working Party.
8. **ITEMS TO RECOMMEND TO F&GP**
9. **DATE OF NEXT MEETING**
Tuesday 14 April 2026