

05/06/2023

Thatcham Town Council

12:45

Balance Sheet as at 31/03/2023

31st March		31st March		
Net Value	Fixed Assets	Cost of Asset	Depreciation	Net Value
0		0	0	0
	Long Term Assets			
0			0	
	0			0
	Current Assets			
11,393	Trade Debtors	28,511		
0	Sundry Debtor-Legacy Tableau	640		
38,058	VAT Control	14,542		
14,840	Prepayments	12,916		
442	Accrued Interest Receivable	2,944		
66,043	NatWest Current Account	191,462		
2,500	NatWest Clerk's Imprest A/c	1,650		
1,480	SOLDO Prepayment Debit Card	1,247		
3,402	NatWest Cricket Club Dep A/c	3,417		
90,871	Newbury Building Society	91,785		
53,511	Nationwide Building Society	53,671		
51,648	Lloyds Bank Fixed Deposit	52,000		
420,000	CCLA Public Sector Deposit Fd	220,000		
52,712	Close Brothers Treasury	53,002		
33	Petty Cash	0		
806,934			727,787	
	806,934 Total Assets			727,787
	Current Liabilities			
166,878	Trade Creditors	73,192		
48,746	Accruals	75,961		
7,657	Accrued Interest Payable	7,555		
9,000	Inc in Adv - The Priory	11,853		
195	Inc in Adv - Burdwood	589		
192	Inc in Adv - Frank Hutchings	352		
54	Inc in Adv - Chamber	0		
0	Inc in Adv - Allot't Rent	4,394		
4,261	Inc in Adv - Allotment Subs	0		
648	Inc in Adv - Events	2,624		

05/06/2023

Thatcham Town Council

12:45

Balance Sheet as at 31/03/2023

31st March		31st March
4,806	Deposits - Allotments	4,873
1,100	Deposits - Burdwood	1,600
3,400	Deposits - Frank Hutchings	3,250
3,402	Deposits - Cricket Club	3,417
50	Deposits - Electricity Bollard	50
500	Deposits - Lower Way Pavillion	400
0	Inc in Adv - Market	300
0	Inc in Adv	1,138
250,888		191,547
556,046	Total Assets Less Current Liabilities	536,240
	Long Term Liabilities	
0		0
556,046	Total Assets Less Long Term Liabilities	536,240
	Represented By	
211,156	General Fund - Reserve	262,297
104,736	General Fund - Working Balance	86,904
29,006	Rolling Capital Fund	13,997
17,706	EMR Recreation Devel't Fund	5,874
8,933	EMR Election Expenses Fund	12,933
1,159	EMR Vision	0
327	EMR Flood Grant	0
8,319	EMR Freedom of the Town	0
11,518	EMR Environmental Strategy	11,518
30,000	EMR Surface Water Mgmt Plan	30,000
0	EMR Thatcham Library SLA	38,480
39,632	EMR Henwick Worthy	25,670
13,613	EMR Outreach Youth	13,613
9,725	EMR Community Projects Fund	8,358
0	EMR ThatchamFootballClub Grant	2,000
34,265	EMR CIL 2019/20	5,675
27,434	EMR CIL 2020/21	12,732
3,000	EMR World War Events	0
5,518	EMR CIL 2021/22	6,190
556,046		536,240

05/06/2023

Thatcham Town Council

12:45

Balance Sheet as at 31/03/2023

31st March

31st March

The above statement represents fairly the financial position of the authority as at 31/03/2023 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial
Officer

MTaylor

Date : 19-06-2023

Thatcham Town Council
ASSET LIST BY GROUP NAME

<u>Asset Code</u>	<u>Description</u>	<u>Original Cost</u>	<u>Current Value</u>	<u>Insurance Value</u>
Buildings_Burdwood CC				
B003	Burdwood Community Centre (Leasehold)	0.00	145,000.00	882,158.00
TOTAL FOR Buildings_Burdwood CC		0.00	145,000.00	882,158.00
Buildings_Burdwood CC_F&F				
E017	New Boiler at Burdwood	3,090.00	3,090.00	0.00
TOTAL FOR Buildings_Burdwood CC_F&F		3,090.00	3,090.00	0.00
Buildings_Frank Hutchings CC				
B002	Frank Hutchings Community Hall	90,000.00	425,000.00	1,690,775.00
TOTAL FOR Buildings_Frank Hutchings CC		90,000.00	425,000.00	1,690,775.00
Buildings_Frank Hutchings CC_F&F				
B015	Solar Panels - F.H Hall	7,428.00	7,428.00	0.00
E005	Furniture - F H Hall	13,337.00	13,337.00	0.00
E009	Staging - F.H Hall	5,869.00	5,869.00	0.00
E011	Hearing Loop - F.H Hall	3,597.00	3,597.00	0.00
E012	Cooker - F.H Hall	849.00	849.00	0.00
E013	Dishwasher - F.H Hall	2,039.00	2,039.00	0.00
TOTAL FOR Buildings_Frank Hutchings CC_F&F		33,119.00	33,119.00	0.00
Buildings_London Rd Cemetery				
B006	London Road Cemetery Chapel and Outbuildings	1.00	252,990.00	258,875.00
TOTAL FOR Buildings_London Rd Cemetery		1.00	252,990.00	258,875.00
Buildings_London Road Cemetery_Infrastructure				
I0018	Notice Board - Cemetery (3)	1,780.00	1,780.00	0.00
I0019	Paving - Cemetery	1,650.00	1,650.00	0.00
I0020	Bench - Cemetery	968.00	968.00	0.00
I0026	Car Park Height Barrier	2,122.00	2,122.00	0.00
I0031	Concrete Burial Plinths-Cemetery	7,730.00	7,730.00	0.00
TOTAL FOR Buildings_London Road Cemetery_Infrastructure		14,250.00	14,250.00	0.00
Buildings_Old Bluecoat School				
B007	Old Bluecoats School	60,000.00	136,361.00	457,159.00
TOTAL FOR Buildings_Old Bluecoat School		60,000.00	136,361.00	457,159.00
Buildings_Public Conveniences				
B005	Public Conveniences	1.00	1.00	283,059.00
TOTAL FOR Buildings_Public Conveniences		1.00	1.00	283,059.00
Buildings_Public Conveniences_F&F				
E018	7*Anti Vandal Cisterns	6,348.00	6,348.00	0.00
TOTAL FOR Buildings_Public Conveniences_F&F		6,348.00	6,348.00	0.00
Buildings_Thatcham Town Council				
B001	Thatcham Town Council Offices	64,000.00	312,979.00	979,550.00
TOTAL FOR Buildings_Thatcham Town Council		64,000.00	312,979.00	979,550.00
Buildings_Thatcham Town Council_Civil Regalia				
CA01	Mayor's Chain and Pendant	1,317.00	1,317.00	1,822.27
CA02	Deputy Mayors Chain (Badge of Office)	491.00	491.00	675.73
CA03	Mayors Escort (Consort) Badge	524.00	524.00	360.23
TOTAL FOR Buildings_Thatcham Town Council_Civil Regalia		2,332.00	2,332.00	2,858.23

Thatcham Town Council
ASSET LIST BY GROUP NAME

<u>Asset Code</u>	<u>Description</u>	<u>Original Cost</u>	<u>Current Value</u>	<u>Insurance Value</u>
Buildings_Thatcham Town Council_F&F				
B014	Solar Panels - Council Offices	11,978.00	11,978.00	0.00
E004	Chubb Safe	928.00	928.00	0.00
E007	Tilt Top Tables - Council Chamber	1,709.00	1,709.00	0.00
TOTAL FOR Buildings_Thatcham Town Council_F&F		14,615.00	14,615.00	0.00
Buildings_Thatcham Town Council_IT				
E003	Office Computers	17,895.00	17,895.00	0.00
E006	Phone System	2,298.00	2,298.00	0.00
E015	Reception Audio System - Audio Bridge Bar	1,000.00	1,000.00	0.00
E016	Conference Solution - Council Chamber	5,546.00	5,546.00	0.00
TOTAL FOR Buildings_Thatcham Town Council_IT		26,739.00	26,739.00	0.00
Buildings_The Moors Pavilion				
B009	The Moors Sports Pavilion	0.00	230,406.00	432,816.00
TOTAL FOR Buildings_The Moors Pavilion		0.00	230,406.00	432,816.00
Buildings_The Moors Workshop				
B008	The Moors Workshop	0.00	180,942.00	346,005.00
TOTAL FOR Buildings_The Moors Workshop		0.00	180,942.00	346,005.00
Buildings_The Moors Workshop_Events				
B016	Christmas Lights	2,750.00	2,750.00	0.00
B017	Christmas Lights - 2020/21	1,296.00	1,296.00	0.00
TOTAL FOR Buildings_The Moors Workshop_Events		4,046.00	4,046.00	0.00
Buildings_The Moors Workshop_F&F				
B019	Install new Workshop Doors	11,561.00	11,561.00	0.00
TOTAL FOR Buildings_The Moors Workshop_F&F		11,561.00	11,561.00	0.00
Buildings_The Priory				
B004	The Priory	400,000.00	1,338,963.00	2,737,120.00
TOTAL FOR Buildings_The Priory		400,000.00	1,338,963.00	2,737,120.00
Land_Arkle Avenue_P.O.S				
CA13	Land off Arkle Avenue	1.00	1.00	0.00
TOTAL FOR Land_Arkle Avenue_P.O.S		1.00	1.00	0.00
Land_Browning Close				
L001	Browing Close (Former Play Area)	0.00	0.00	0.00
TOTAL FOR Land_Browning Close		0.00	0.00	0.00
Land_Brownsfield Rd				
B010	Sports Pavilion & Cricket Field - Brownsfield Rd	0.00	115,000.00	0.00
TOTAL FOR Land_Brownsfield Rd		0.00	115,000.00	0.00
Land_Brownsfield Rd_Infrastructure				
CA04	Millenium Monument	11,589.00	11,589.00	16,052.59
PA19	Goalposts - Memorial Field	1,258.00	1,258.00	0.00
TOTAL FOR Land_Brownsfield Rd_Infrastructure		12,847.00	12,847.00	16,052.59
Land_Burdwood_Infrastructure				
I0012	Fencing 7 - Burdwood	1,511.00	1,511.00	0.00
TOTAL FOR Land_Burdwood_Infrastructure		1,511.00	1,511.00	0.00

Asset Code	Description	Original Cost	Current Value	Insurance Value
Land_Burdwood_P.O.S_Leasehold				
L006	Burdwood Public Open Space - Leasehold	0.00	0.00	0.00
TOTAL FOR Land_Burdwood_P.O.S_Leasehold		0.00	0.00	0.00
Land_Burdwood_Play Area_Leasehold				
PA04	Play Area- Burdwood (Leasehold)	0.00	37,535.00	50,000.00
TOTAL FOR Land_Burdwood_Play Area_Leasehold		0.00	37,535.00	50,000.00
Land_Crowfield Drive_P.O.S				
CA24	Crowfield Drive (P.O.S)	0.00	0.00	0.00
TOTAL FOR Land_Crowfield Drive_P.O.S		0.00	0.00	0.00
Land_Crowfield Drive_Play Area				
PA11	Crowfield Drive Play Area	1.00	1.00	50,000.00
TOTAL FOR Land_Crowfield Drive_Play Area		1.00	1.00	50,000.00
Land_Dunstan Green_Infrastructure				
I0023	Footpath - Dunstan Green	2,258.00	2,258.00	0.00
I0027	Car Park Height Barrier	2,122.00	2,122.00	2,122.00
I0032	Safety Fencing for Dunstan Green	4,888.00	4,888.00	0.00
PA15	Youth Shelter	2,995.00	4,785.00	8,595.35
PA16	Skatepark	90,402.00	90,402.00	0.00
PA17	Goal Posts - Dunstan Green	1,018.00	1,018.00	0.00
PA24	Accessible Play Equipment-Dunstan Green	2,082.22	2,082.22	0.00
TOTAL FOR Land_Dunstan Green_Infrastructure		105,765.22	107,555.22	10,717.35
Land_Dunstan Green_P.O.S				
L009	Dunstan Green Public Open Space	0.00	1.00	0.00
TOTAL FOR Land_Dunstan Green_P.O.S		0.00	1.00	0.00
Land_Dunstan Green_Play Area				
PA07	Play Area - Dunstan Green	0.00	31,070.00	50,000.00
TOTAL FOR Land_Dunstan Green_Play Area		0.00	31,070.00	50,000.00
Land_Dunston Park_P.O.S				
CA23	Dunston Park (P.O.S)	0.00	0.00	0.00
TOTAL FOR Land_Dunston Park_P.O.S		0.00	0.00	0.00
Land_Dunston Park_Play Area				
PA21	Dunston Park Play Area	0.00	0.00	0.00
TOTAL FOR Land_Dunston Park_Play Area		0.00	0.00	0.00
Land_Eliot Close_P.O.S				
CA15	Eliot Close (P.O.S)	1.00	1.00	0.00
TOTAL FOR Land_Eliot Close_P.O.S		1.00	1.00	0.00
Land_Heneys Allotments				
CA08	Henleys Allotments	1.00	1.00	0.00
TOTAL FOR Land_Heneys Allotments		1.00	1.00	0.00
Land_Henleys Allotments_Infrastructure				
I0007	Fencing 2 - Henleys Allotments	6,875.00	6,875.00	0.00
I0015	Allotment Improvement / Extension	5,725.00	5,725.00	0.00
TOTAL FOR Land_Henleys Allotments_Infrastructure		12,600.00	12,600.00	0.00

Asset Code	Description	Original Cost	Current Value	Insurance Value
Land_Henwick Worthy Sports Field (Leased WBC)				
B011	Henwick Worthy Sports Field (Leased WBC)	376,000.00	376,000.00	0.00
TOTAL FOR Land_Henwick Worthy Sports Field (Leased WBC)		376,000.00	376,000.00	0.00
Land_Kennet Heath_P.O.S				
CA25	Kennet Heath (P.O.S)	0.00	0.00	0.00
I0028	Wooden Bench	1,280.94	1,280.94	0.00
TOTAL FOR Land_Kennet Heath_P.O.S		1,280.94	1,280.94	0.00
Land_Kennet Heath_Play Area				
PA10	Kennet Heath Play Area	0.00	1.00	50,000.00
TOTAL FOR Land_Kennet Heath_Play Area		0.00	1.00	50,000.00
Land_Kennet Heath_Play Area_Infrastructure				
PA027	Accessible Play Equipment-Moorside	12,165.25	12,166.25	0.00
TOTAL FOR Land_Kennet Heath_Play Area_Infrastructure		12,165.25	12,166.25	0.00
Land_Lamb Close_Infrastructure				
I0011	Fencing 6 - Lamb Close	7,125.00	7,125.00	0.00
PA25	Accessible Play Equipment -Lamb Close	3,226.40	3,226.40	0.00
TOTAL FOR Land_Lamb Close_Infrastructure		10,351.40	10,351.40	0.00
Land_Lamb Close_Play Area				
PA01	Play Area - Site 5 - Lamb Close	0.00	47,121.00	50,000.00
TOTAL FOR Land_Lamb Close_Play Area		0.00	47,121.00	50,000.00
Land_Moorside_Play Area				
PA02	Moorside Play Area	0.00	0.00	50,000.00
TOTAL FOR Land_Moorside_Play Area		0.00	0.00	50,000.00
Land_Moorside_Play Area_Infrastructure				
PA26	Accessible Play Equipment-Moorside	4,968.00	4,968.00	0.00
TOTAL FOR Land_Moorside_Play Area_Infrastructure		4,968.00	4,968.00	0.00
Land_Mount Rd_Infrastructure				
I0009	Fencing 4 - Mount Rd	5,900.00	5,900.00	0.00
TOTAL FOR Land_Mount Rd_Infrastructure		5,900.00	5,900.00	0.00
Land_Mount Rd_Play Area				
PA05	Play Area - Mount Road - WBC Owned/TTC Licenced	0.00	81,120.00	50,000.00
TOTAL FOR Land_Mount Rd_Play Area		0.00	81,120.00	50,000.00
Land_Pound Lane_Infrastructure				
I0004	Pound Lane Improvements	44,243.00	44,234.00	0.00
I0010	Fencing 5 - Poundlane	3,449.00	3,449.00	0.00
PA14	Outdoor Fitness Equipment - Site 2 - Pound Lane	14,546.00	14,546.00	12,750.00
PA23	Goalpost Fabrication & pitch renovation around post	1,799.48	1,799.48	0.00
TOTAL FOR Land_Pound Lane_Infrastructure		64,037.48	64,028.48	12,750.00
Land_Pound Lane_P.O.S				
CA21	Pound Lane (P.O.S)	0.00	0.00	0.00
TOTAL FOR Land_Pound Lane_P.O.S		0.00	0.00	0.00
Land_Pound Lane_Play Area				

Asset Code	Description	Original Cost	Current Value	Insurance Value
PA06	Play Area- Pound Lane - Leased WBC	0.00	67,258.00	50,000.00
TOTAL FOR Land_Pound Lane_Play Area		0.00	67,258.00	50,000.00
Land_Siegecross_Infrastructure				
I0029	Fencing - Pound Lane	1,372.95	1,372.95	0.00
PA22	Siegecross Outdoor Gym	8,282.00	8,282.00	7,250.00
TOTAL FOR Land_Siegecross_Infrastructure		9,654.95	9,654.95	7,250.00
Land_Siegecross_P.O.S				
CA22	Siegecross (P.O.S)	0.00	0.00	0.00
TOTAL FOR Land_Siegecross_P.O.S		0.00	0.00	0.00
Land_Siegecross_Play Area				
PA08	Play Area- Siegecross	0.00	67,757.00	50,000.00
TOTAL FOR Land_Siegecross_Play Area		0.00	67,757.00	50,000.00
Land_Thatcham Broadway Green				
L008	Thatcham Broadway Green	0.00	0.00	0.00
TOTAL FOR Land_Thatcham Broadway Green		0.00	0.00	0.00
Land_Thatcham Broadway Green_Infrastructure				
B018	CCTV Camera @ Broadway North	2,289.07	2,289.07	0.00
I0017	Broadway Green Improvements	8,032.00	8,032.00	16,000.00
I0021	Benches & Bins - Broadway Green	7,459.00	7,459.00	7,459.00
I0022	Notice Boards/Interpretation Signs - Broadway Green	2,581.00	2,581.00	3,000.00
I0030	Recycling Bins - Derby Double (6)	6,303.00	6,303.00	6,300.00
I0033	VC memorial stones	1,720.00	1,720.00	0.00
I0034	Tick rests & granite bases for VC stones	4,950.00	4,950.00	0.00
TOTAL FOR Land_Thatcham Broadway Green_Infrastructure		33,334.07	33,334.07	32,759.00
Land_The Moors				
CA06	The Moors Playing Field	1.00	1.00	0.00
TOTAL FOR Land_The Moors		1.00	1.00	0.00
Land_The Moors_P.O.S				
L005	The Moors Public Open Space	0.00	0.00	0.00
TOTAL FOR Land_The Moors_P.O.S		0.00	0.00	0.00
Land_The Moors_Play Area				
PA03	Play Area - The Moors	0.00	49,971.00	50,000.00
TOTAL FOR Land_The Moors_Play Area		0.00	49,971.00	50,000.00
Land_Turnfields Rec'n Ground (Trustee)				
CA17	Turnfields Recreation Ground (as Trustee)	0.00	0.00	0.00
TOTAL FOR Land_Turnfields Rec'n Ground (Trustee)		0.00	0.00	0.00
Land_Turnfields_Infrastructure				
I0006	Fencing 1 - Turnfields Play Area	6,759.00	0.00	0.00
I0008	Fencing 3 - Turnfields	7,797.00	0.00	0.00
TOTAL FOR Land_Turnfields_Infrastructure		14,556.00	0.00	0.00
Land_Turnfields_Play Area				
PA09	Play Area- Turnfields	0.00	0.00	50,000.00
TOTAL FOR Land_Turnfields_Play Area		0.00	0.00	50,000.00

Thatcham Town Council
ASSET LIST BY GROUP NAME

Asset Code	Description	Original Cost	Current Value	Insurance Value
Land_Uruqhart Road				
CA18	Land at Beancroft	1.00	1.00	0.00
TOTAL FOR Land_Uruqhart Road		1.00	1.00	0.00
Other Infrastructure - Various Locations				
B012	Defibrilators	1,894.00	1,894.00	3,800.00
B013	CCTV	16,952.00	16,952.00	21,000.00
I0001	Street Lights (6)	5,076.00	5,076.00	9,000.00
I0002	Bus Shelters (14)	62,228.00	62,228.00	71,000.00
I0003	Notice Boards (10)	15,776.00	15,776.00	24,000.00
I0005	Picnic Tables	15,176.00	15,176.00	15,000.00
I0013	Notice Board - Double Bay	4,636.00	4,636.00	0.00
I0014	Salt/Grit Bins (16)	3,159.00	3,159.00	5,500.00
I0016	Paving - St Mary's Courtyard	1,270.00	1,270.00	0.00
I0024	Signs - Community Orchard	1,065.00	1,065.00	1,250.00
I0025	Interpretation Signs - VC	1,404.00	1,404.00	1,250.00
TOTAL FOR Other Infrastructure - Various Locations		128,636.00	128,636.00	151,800.00
Play Area_TBA				
PA20	Play Equipment 1	13,542.00	13,542.00	0.00
TOTAL FOR Play Area_TBA		13,542.00	13,542.00	0.00
TOTAL		1,537,257.31	4,429,957.31	8,851,704.17

Thatcham Town Council

Income and Expenditure Account for Year Ended 31st March

31st March		31st March
	Operating Income	
772,209	Corporate Management	821,865
17,361	Democratic Rep'n & Mgmt	1,956
1,460	Detached Youth Work	0
3,281	Street Furniture	0
720	Public Conveniences	720
8,707	Thatcham Market	9,989
43,000	Welcome Back Fund	(10,953)
3,587	Events - Thatcham Festival	3,721
790	Events - Christmas	3,180
3,790	Events - Family Fun Day	5,061
300	Events - Fun on The Broadway	0
7,881	Events - Special Event	120
11,440	Central Services	8,615
15,195	Burdwood Community Centre	16,869
36,088	Frank Hutchings Community Hall	46,819
25	Old Bluecoat School	25
4,503	The Moors Workshop	4,559
4,064	The Moors Pavilion and Pitches	3,568
36,624	The Priory	42,636
49,442	Thatcham Cemetery	37,705
4,772	Allotments	6,184
0	Play Areas	4,792
2,050	Open Spaces	3,636
0	Turnfields Play Area and Publi	30,500
1,027,288	Total Income	1,041,566
	Running Costs	
(0)	Staff	0
16,547	Democratic Rep'n & Mgmt	28,617
78,652	Grants (incl S137)	27,768
22,815	Detached Youth Work	17,880
809	Street & Footpath Lighting	824
9,512	Street Furniture	4,279
3,819	CCTV	2,342
31,437	Public Conveniences	30,155
11,503	Thatcham Market	13,004
70,606	Welcome Back Fund	0
24,696	Events - Thatcham Festival	24,956
33,175	Events - Christmas	26,907
9,658	Events - Remembrance Day	3,559
2,257	Events - United Service of Rem	2,216
23,158	Events - Family Fun Day	32,351
5,727	Events - Fun on The Broadway	0
15,377	Events - Special Event	14,518
250,442	Central Services	256,071
11,625	F & GP Capital & Projects	3,719
32,637	Burdwood Community Centre	37,394
51,097	Frank Hutchings Community Hall	54,468
283	Old Bluecoat School	292
8,619	The Moors Workshop	9,603
17,197	The Moors Pavilion and Pitches	13,620
71,425	The Priory	72,384
0	DO NOT USE	0

Thatcham Town Council

Income and Expenditure Account for Year Ended 31st March

31st March		31st March
40,000	Henwick Field	39,714
1,414	Heritage	432
53,024	Thatcham Cemetery	70,600
2,241	St Mary's Churchyard	3,785
14,689	Allotments	19,881
65,654	Play Areas	62,700
89,794	Open Spaces	91,495
25,315	Turnfields Play Area and Publi	22,820
92,286	R & A Capital & Projects	73,018
<u>1,187,491</u>	Total Expenditure	<u>1,061,372</u>
	General Fund Analysis	
216,185	Opening Balance	211,156
1,027,288	Plus : Income for Year	1,041,566
<u>1,243,474</u>		<u>1,252,722</u>
1,187,491	Less : Expenditure for Year	1,061,372
<u>55,983</u>		<u>191,350</u>
(155,173)	Transfers TO / FROM Reserves	(70,947)
<u>211,156</u>	Closing Balance	<u>262,297</u>

Updated: 31/03/2023

GENERAL RESERVES			2022/23							
Account code	Account Name	Authority to approve expenditure	Balance at 01.04.2022	Additions to the fund	Taken from the fund	Spend in year	YTD Balance @ 31.03.2023	Committed expenditure 2023/24	Proposed expenditure	Balance including Committed Expenditure
310	General Fund - Minimum Reserve	Full Council	£211,156.15	£8,843.85			£220,000.00			£220,000.00
312	General Fund - Working Balance	F&GP	£104,735.70	£31,540.72	-£20,843.85	-£28,528.73	£86,903.84	-£2,209.37		£84,694.47
	TOTAL		£315,891.85	£40,384.57	-£20,843.85	-£28,528.73	£306,903.84	-£2,209.37	£0.00	£304,694.47
			£ -							
EARMARKED RESERVES AND CIL			2022/23							
Account code	Account Name		Balance at 01.04.2022	Additions to the fund	Taken from the fund	Spend in year	YTD Balance	Committed expenditure	Proposed expenditure	Forecast balance as at 31.03.2023
315	Rolling Capital Fund	F&GP	£29,005.80			-£15,009.07	£13,996.73		-£1,132.80	£12,863.93
324	EMR Recreation Devel't Fund	F&GP	£17,706.37			-£11,832.50	£5,873.87	-£3,805.50		£2,068.37
327	EMR Election Expenses Fund	F&GP	£8,932.70	£4,000.00			£12,932.70			£12,932.70
330	EMR Thatcham Vision (funds transferred from former Thatcham Vision for implementation of Parish Plan projects)	-	£1,159.08			-£1,159.08	£0.00			£0.00
333	EMR Flood Grant	-	£327.00			-£327.00	£0.00			£0.00
336	EMR ~~Freedom of the Town~~ Former Mayors' Civic Allowances	Officers - working EMR (to facilitate incoherence between civic year and financial year)	£8,319.00		-£4,319.00	-£4,000.00	£0.00			£0.00
339	EMR Climate Emergency	F&GP	£11,517.56				£11,517.56	-£3,500.00		£8,017.56
340	Surface Water Mgmt Plan	Full Council	£30,000.00				£30,000.00			£30,000.00
346	EMR Friends of Thatcham Library (Service Level Agreement)	F&GP		£38,480.00			£38,480.00			£38,480.00
347	EMR Henwick Worthy (annual contribution underspends towards unbudgetted expenses)	F&GP	£39,631.77	£10,259.95	-£24,221.72		£25,670.00			£25,670.00
350	EMR Youth Projects (funds transferred from former Detached Youth Project)	R&A	£13,612.59				£13,612.59			£13,612.59
351	EMR Community Projects Fund	Any	£9,724.68	£2,167.75		-£3,534.36	£8,358.07			£8,358.07
354	EMR Thatcham Football Club Grant	Grants Committee		£2,000.00			£2,000.00	-£2,000.00		£0.00
357	EMR CIL 2019/20	F&GP	£34,265.49			-£28,590.49	£5,675.00			£5,675.00
358	EMR CIL 2020/21	F&GP	£27,433.89			-£14,701.58	£12,732.31			£12,732.31
361	EMR CIL 2021/22	F&GP	£5,518.13	£672.28			£6,190.41			£6,190.41
359	EMR World War Events	-	£3,000.00		-£3,000.00		£0.00			£0.00
			£240,154.06	£57,579.98	-£31,540.72	-£79,154.08	£187,039.24	-£9,305.50	-£1,132.80	£176,600.94
			£ -							
TOTAL FUNDS			£556,045.91	£97,964.55	-£52,384.57	-£107,682.81	£493,943.08	-£11,514.87	-£1,132.80	£481,295.41

Analysis of spend	Analysis of committed expenditure	Analysis of proposed expenditure
+£8843.85 2021/22 Revenue Overspend top up from General Fund - Working Balance		
+£4319 MC Civic Allowance, +£24221.72 from Henwick Worthy Reserve +£3000 from World War II Reserve -£8843.58 2021/22 Revenue top up General Reserve, -£12000 Transfer to Thatcham Library Reserve -£4928.10 Queens Jubilee Event, -£1,500 Social Media Support for Festival, -£8937 FFD Budget -£13163.63 Workshop Fire Risk Assessment Works	£2,209.37 (£15,373 - £13163.63) Workshop Fire Risk Assessment works - to be expended in 2022/23 + 2023/24	
Analysis of expenditure	Analysis of committed expenditure	Analysis of proposed expenditure
£1493 for 2 new laptops £7,730 for new concrete plinths; £3,090 Burdwood Boiler £407 for Thermal Imaging Camera £2,289.07 CCTV cameras PO3183		£1,132.80 Electrical upgrade, The Broadway - Events Committee
£274.50 Defibrillator; £4,888 Fencing Dunstan Green £2475 50% deposit for VS Stones £1720 Pavers for stones £2475 50% Balance for VC Stones £4,000 topup from 2022/23 budget	£2,337.50 (remainder of 22/23 £7,500 Play Area Maintenance 22/23 Bgt £1468 remove VC stones and replace paving, relocate interpretation panel	
£484.08 additional funds for Blue Plaque; £675 Repainting of historic water pumps;		
-£327 GM contract works in 2022/23 budget Tfr to GF Working Balance -£4319 MC Civic Allowance Expenditure £508.20 Hotel Room for Mayors Event £400.00 Civic Reception £3091.80 Misc Expenditure for Mayor's Event		
	£3500 Biodiversity Action Plan	
£10,259.95 Partnership Contribution below £40,000 Budget £24221.72 Tfr to GF Working Balance		
		£4,000 Detached Youth Work re 22/23 Budget
£1825.37 Heritage Trail - see details below Community Projects Awards: £188.99 grant to Daisy's Dream for gazebo; £250 Newbury Road Club gazebo; £200 Bobby Collins-Wooton Plaque; £220 Warm Spaces Thatcham Reformed Church £250 Thatcham WI gazebo; £350 Silent Soldiers £250 Thatcham Rugby Club		
	G/2023/010(i) A pledge £2,000.00 to Thatcham Town Football Club's application 12259 (Thatcham Town FC Artificial Turf Multi-User Sports Area) on The Good Exchange, to be held in an Earmarked Reserve	
£10,953 Payback West Berks Welcome Back Fund £1338 Supply & install 5*new cisterns to B'way Toilets £6348 Supply & install 7*anti vandal cisterns £2000 Memorial Foundation Jubilee Play Area Project £226 Memorial Foundation Football Pitch Project £5926.01 Accessible play equipment Proludic £1,799.48 Pound Lane football PO2956 Continental Landscapes		
£14,701.58 Accessible play equipment Proludic		
£3000 Tfr to GF Working Balance		

Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

	Internal Control Objective	<i>Yes' means that this authority</i>	Supplementary information regarding the internal control objective – RFO Council Self-Assessment	Agreed? Y/N	Not Covered
1	We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements	<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations</i>	<u>Financial Management Arrangements</u> <u>Budgeting</u>: FG&P reviewed the 2022/23 Budget at the 07.12.21 meeting (FGP/2021/30) with Full Council approval including Band D Precept on 31.01.22 (FULL/2022/06). The budget was entered into the Financial System prior to the start of the financial year. In year expenditure decisions are managed by the appointed budget holder in accordance with standing orders and financial regulations. Relevant committees review budget and expenditure reports through the year with representation by the relevant budget holder(s) at each meeting, considering any additional / material financial requests with accompanying financial appraisal/report to ensure the proposal is in line with council priorities and relevant funding is available. <u>Accounting Records and Supporting Documents</u>: A qualified Finance Manager is in place to support the Responsible Finance Officer to oversee existing procedures and monitor their effectiveness through the financial year supported by budget holders, to ensure financial transactions are accurately and promptly recorded and documented. The Finance Manager will complete Section 2 of the Annual Governance and Accountability Return (AGAR) in line with the Accounting Statements which will then be reviewed by the RFO to certify the return agrees to underlying records maintained during the financial year (FULL/2022/56). <u>Bank Reconciliation</u>: Bank transactions are managed within a series of cashbooks held in the finance system. The cashbooks are managed and reconciled monthly to the bank statements by a dedicated Finance Officer. The reconciliation is provided to the F&GP Committee for approval throughout the year (including year-end) for review and approval (FGPWP/2023/10) <u>Investments</u>: Investments are managed in line with the Authority's Investment Strategy and investment forecasts for the 2022/23 Financial Year were incorporated into the 2022/23 Budget. The Banking and Investment Policy 2022/23 and Investment Strategy		

Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

			2022/23 were provided to F&GP on 18.07.22 for review (FGP/2022/21) and subsequently adopted by Full council on 25.7.22 (FULL/2022/068). <u>Statement of Accounts:</u> The Council works toward an agreed statutory timetable and ensures information and resource both internal and external are available to prepare accurate and timely accounts in compliance with its statutory obligations and proper practices. Internal Audit (IAC) review the AGAR and supporting working papers to provide independent assurance, with signed approval and recommendations provided to the Full Council meeting of 27.06.22. (FULL/2022/56). Full Council then review the financial returns and governance statement and sign to provide approval. PKF as External Auditors complete a limited assurance review and Section 3 of the AGAR by 30th September 2023. The external audit report and certificate detail any matters arising from the audit review. Members received the External Auditors report for the year ended 31/3/22 at the Full Council Meeting on 28th November 2022 (FULL/2022/93).		
2	We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>	<u>Standing Orders and Financial Regulations:</u> The Council has Standing Orders and Financial Regulations in place to safeguard public monies and resources in its charge. The procedures are reviewed by the Standing Order and Financial Regulations working parties periodically against a series of best practice guides including the Annual Practitioners guide provided by the National Association of Local Councils and relevant legislation including the Accounts and Audit Regulations. Standing Orders and Financial Regulations were adopted by Full Council during 2022/23, with no further amendments (FULL/2022/049). <u>Safe and Efficient Arrangements to Safeguard Public Money:</u> Controls over money are embedded in the Councils Standing Orders and Financial Regulations. The Investment Committee oversees financial products including the CCLA Public Sector Deposit Fund which places the Councils surplus funds on deposit. The Council does not have any credit or debit cards, only a SOLDO prepayment card. The petty cash account was removed during the 2022/23 financial year. All bank mandates are approved with a list of authorised signatories for each account, along with the limits of authority for each		

Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

			account signature. The RFO and Finance Manager undertake appropriate training in relation to the safety of the Councils assets and review control procedures. <u>Employment:</u> The Staff Committee reviews and approves remuneration payable to all employees. Payroll is processed via West Berks Council who act as the Councils agent to ensure compliance with its duties under employment legislation and has met its pension obligations. Any changes to staff pay and conditions are reviewed and approved by the Staff Committee. Annual Payroll Budgets are in place and payroll expenditure allocated monthly. <u>VAT:</u> VAT is processed via the Financial System and a quarterly report is utilised to reconcile the overall VAT position. The Finance Manager completes the VAT return electronically to HMRC quarterly. This is subject to review by the RFO. External tax specialists DCK Accounting prepare the VAT partial exemption long form annually. <u>Fixed Assets and Equipment:</u> The Councils assets are secured, properly maintained, and efficiently managed with procedures in place for asset acquisition, disposal and for the use of any resulting capital receipt. An Asset Register is in place to monitor assets owned by the Council and any asset expenditure decisions are reviewed by the R&A Committee and approved by the F&GP Committee with supporting capital appraisals. The Asset Register is subject to an Annual Review. The Asset Register was provided to full council 27.06.22 (FULL/2022/56. The Asset Register provides a detailed breakdown in relation to Box 9 Total Assets in terms of the AGAR Return. <u>Loans and Long-Term Liabilities:</u> The Council has three PWLB loans in place to fund the purchase of The Priory from West Berkshire Council. The investment was subject to a full capital appraisal. Repayments of capital are built into the Annual Budget along with a commercial income from the letting of the property. An annual reconciliation is provided to validate the information provided in the AGAR Return Box 10 Total Borrowings. The Investment Working Party considers the overall council cash position of the council and is provided with annual estimates in relation to expected levels of external borrowing and investments.		
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Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

			<u>Review of Effectiveness:</u> The system of internal control is self-assessed by the RFO and ratified by Full Council as part of the overall AGAR Section 1 approval to include an independent review by the Internal Auditors prior to the completion of the AGAR to supplement the self-assessment (FULL/2022/56). The internal audit review is based upon the Financial Statements, reports from the Financial System, bank statements, committee papers and working papers. Any Schedule 1 non affirmative responses require an action plan to resolve within the following financial year (FULL/2022/56). The Interim Audit Action Log was provided to Full Council 28th November 2022 (FULL/2022/092).		
3	We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>	<u>Acting within its powers:</u> All Authorities actions are controlled by statute. Decision making processes are in place to ensure that all activities undertaken by the Council fall within the council's powers to act and are overseen by the Town Clerk in terms of facilitating an overall understanding of the power(s) the committees of the council are exercising in the context of their decision making, further underpinned with information contained within the Councils Standing Orders and Financial Procedures. <u>General Power of Competence:</u> A General Power of Competence is in place for the Council and as per the Localism Act 2011 to effectively do "anything that individuals generally may do" without strict adherence to statute. The Council and Town Clerk ensures the power is fully understood and exercised in accordance with the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. <u>Regulations and Proper Practices:</u> The Standing Orders and Financial Regulations of the Council are reviewed against relevant legislation and best practice to ensure that any new requirements, or changes to existing ones, are reported to members and applied. (see 2 above)		
4	We provided proper opportunity during the year for the exercise of electors' rights in accordance with the	<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>	<u>Exercise of Public Rights:</u> The Council provides for the exercise of public rights set out in Sections 26 and 27 of the Local Audit and Accountability Act 2014. To publish on the Council's website Section 1 and 2 of the Annual Governance and Accountability Return, a declaration that the status of the accounts is unaudited and a statement that sets out details of how public rights are exercised in terms of members of the public requests to		

Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

	requirements of the Accounts and Audit Regulations.		review the underlying books and records underpinning the financial statements. The anticipated public rights period will be 3rd July to 11th August 2023. The Council also publishes on a quarterly basis an analysis of all expenditure exceeding £500 by Supplier on its website for the purposes of transparency and in line with Government guidance. <u>External Auditors Review:</u> On completion of the External Auditor's Review a notice of the conclusion of the external auditor's limited assurance review of the AGAR, together with relevant accompanying information is published on the Council's website in accordance with the Requirements of Regulation 16 of the Accounts and Audit Regulations 2015. Members reviewed the External Auditors report for the year ended 31/3/22 at Full Council (FULL/2022/93).		
5	We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>	<u>Identifying and assessing risks:</u> The Council has an overriding Risk Management Strategy and maintains a strategic Risk Register to identify and mitigate finance and other risks it faces. The Risk Management Strategy and Risk Register for 2023/24 were adopted by Full Council at 15.05.23 (FULL/2023/028). <u>Addressing Risks:</u> Risk is partly addressed through the Council's arrangements with Zenith Insurance and through the actions identified within the Strategic Risk Register and managed by the Senior Officers within the Council.		

Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

6	We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems	<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority</i>	<u>Internal Audit:</u> The Council appointed IAC Audit and Consultancy Ltd to undertake an effective internal audit and to evaluate the effectiveness of the Council's risk management, control and governance processes. IAC conduct an interim and final audit annually, providing an accompanying report to full council as part of the AGAR process (FULL/2022/56). <u>Provision of Information:</u> Under normal operating source documents are provided to IAC for inspection during their site visits.		
7	We took appropriate action on all matters raised in reports from internal and external audit.	<i>responded to matters brought to its attention by internal and external audit.</i>	<u>Matters raised by external / internal audit:</u> The Council has considered all matters brought to its attention by its external auditor and internal audit and taken corrective action as appropriate. Internal Audit Report and associated actions were provided to Full Council (FULL/2022/563) and External Audit Report (FULL/2022/93) inclusive of associated actions.		
8	We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	<i>disclosed everything it should have about its business activity during the year including events taking place after the yearend if relevant.</i>	<u>Significant Events:</u> None identified		
9	(For local councils only) Trust funds including charitable.	<i>has met all of its responsibilities where, as a body corporate, it is a</i>	<u>Trust Funds:</u> The Council is the sole managing trustee of the Turnfields Recreation Ground and in this capacity discharge accounting responsibilities for the fund(s) and assets, including financial reporting / annual return to the charities commission. The Accounts are		

Annual Governance and Assurance Statement: Section 1 – Supplementary Information on the Internal Control Environment

In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	<i>sole managing trustee of a local trust or trusts.</i>	provided annually to the Turnfields Recreation Ground Charity Committee Meeting in November and are subject to Internal Audit review.		
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*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement

The authority needs to have appropriate evidence to support a 'Yes' answer to an assertion, for example a reference in a set of formal minutes.

If an authority is not able to respond 'Yes' to any assertion, it needs to provide an explanation to the external auditor on a separate sheet describing how the authority will address the weaknesses identified. These explanations must be published along with the completed AGAR.